

**Faculty Senate Meeting
November 19, 2015**

Gwyneth Williams, Faculty Senate President, Presiding

Members Present: John Aleshunas, Jef Awada, Larry Baden, Glen Bauer, Cheryl Breig-Allen, Don Conway-Long, Ryan Groeneman, JP Palmer, Anne Geraghty-Rathert, Terri Reilly, Joseph Sencibaugh, Hemla Singaravelu, Martha Smith

I. Minutes

- a. Discussion of the content of minutes in the context of Robert's Rules
- b. Minutes submitted for approval:
 1. Faculty Assembly – September 8th
 2. Faculty Senate – September 10th
- c. Handed out for approval at next Senate meeting: Senate minutes: September 17; 24; October 1

A motion was made and seconded to approve the September 8th Faculty Assembly minutes. All were in favor; motion passed unanimously.

A motion was made and seconded to approve the September 10th Faculty Senate minutes as amended. All were in favor; motion passed unanimously.

II. Adjunct Appointment to Faculty Assembly

A motion was made and seconded to appoint adjunct faculty member, Steve Findley, to the Faculty Assembly. All were in favor; motion passed unanimously.

III. Scheduling for December

- a. Cocktails with Provost Schuster – a date/time will be determined
- b. Senate luncheon/meeting on December 10th

IV. Performance Reviews Scheduled to Start

The performance reviews were supposed to be linked to raises, but still need to happen regardless of whether faculty receive a salary raise. Gwyneth will remind department chairs and deans to complete performance review sheets for faculty.

V. Discussion of Last Week's Senate Meeting with President Stroble and Provost Schuster

A discussion took place regarding the questions, answers, and discussion from last week's meeting attended by President Stroble and Provost Schuster.

VI. Feedback on Grievance Policy

Betsy Schmutz contacted Gwyneth and stated that Human Resources wanted to revise the Grievance Policy. Betsy asked that any recommended changes be sent to her by Thanksgiving. Gwyneth was asked to find out from Betsy what is wrong with the current Grievance Policy and what she believes should be changed. In the meantime, Senators were asked to send any changes to Gwyneth via email.

VII. ISC Handbook Change – Paula Hanssen and Emily Thompson

Paula Hanssen and Emily Thompson made a presentation to the Senate regarding the restructuring the International Studies Committee. This committee has been a part of CIE for a long time and would like to see that situation changed because ISC has not operated under CIE for some time. Their proposal is that the ownership of the curriculum should be a clean line of responsibility initiated from the departments. An expert council is also added to the committee membership. The Handbook language will be amended and forwarded to the Senate.

A motion was made and seconded to present this language to the Faculty Assembly, as amended, with the Senate's endorsement. All were in favor; motion passed unanimously.

VIII. Update from Senate task force on GCP

The Senate Task Force on GCP reported the following findings:

- a. Lack of 8 week format classes
- b. Online sections filled up quickly
- c. Assessment is a bigger burden than what it was laid out to be
- d. Committee accepting some 3000 level courses

Bruce Umbaugh has been contacted and the committee is working on making some changes.

IX. Update from Senate task force on IT

The Senate IT task force briefed the Senate members on the following topics:

- a. CIO Council selection
- b. Innovation platform test group
- c. ShareWell is the new IT Word Order System
- d. Priority list given to Ken Freeman from Senate based on faculty input is being prioritized
- e. Arcade Building has only two labs with six classes scheduled that need labs. Mobile carts discussed to be moved from classroom to classroom.

With no further business, the meeting adjourned at 3:30 p.m.