

Faculty Senate Meeting
July 2, 2015

Gwyneth Williams, Faculty Senate President, Presiding

Members Present: John Aleshunas, Larry Baden, Glen Bauer, Don Conway-Long, Ryan Groeneman, Terri Reilly, Hemla Singaravelu, Martha Smith, Phyllis Wilkinson

I. Reports

Gwyneth gave brief reports on the following topics:

- a. Senate Budget - All AY 14-15 funds were expended
- b. Enrollment Update - presentation of the current enrollment numbers for Transfer students, Graduate students, and full-time Undergraduate students
- c. IPEDS Peer Group Comparison - a comparison of Webster's enrollment management to other universities in its peer group
- d. Time-to-Degree Analysis of New Master's Level Student Earning Non-Sequential Degrees in AY 13-14 - a comparison of Webster's enrollment management to other universities in its peer group

II. Appointments

Adjunct appointments for Faculty Assembly – The senate approved Wayne Davis as an adjunct faculty assembly member for the next two academic years by unanimous consent.

III. Committee Work

In the past, committee chairs submitted an annual report to the Faculty Senate containing information on the committee's work. This practice appears to have lapsed. The Senate would like to see this practice revived. A very short annual report form was drafted by the Senate for committee chairs to complete detailing the committee's work for the year.

New University Handbook Language was created to guide committees with their standard procedures. An edited draft will be presented to the August 20th Senate meeting for a vote and then be taken to the September Faculty Assembly meeting.

IV. Updates on Adjunct Issues

Gwyneth gave an update on several topics concerning adjunct faculty. These topics included:

- A. An update on the recent unionization vote regarding the Instructor bargaining unit
- B. A presentation to the Provost's Council by Gwyneth and John Aleshunas regarding the Administration and School areas of responsibility in Adjunct Faculty issues
- C. Planned Adjunct Faculty outreach by the University Administration for the upcoming school year

V. August Senate Meeting

The August Senate meeting will be held on August 20th at 9:30 a.m.

VI. Fall Institute

John Aleshunas will send out Request for Proposals in about three weeks for the Institute. New faculty are encouraged to submit an RFP.

VII. Benefits in Handbook: Take Out, Link to Human Resources Page

There was a discussion concerning whether or not to remove the Benefits section from the University Handbook and insert a link to the Human Resources page, since benefits falls under Human Resources. The senate thinks this is a sensible modification.

VIII. Faculty Focus Group Plans

In May, the Senate discussed the possibility of presenting the faculty with a survey to obtain information. It was determined that having Senate representatives attend a departmental meeting is a better way to obtain qualitative data from faculty regarding biggest challenges facing the University and how to move forward in a positive manner.

IX. Issues with Windows 7 Migration

A brief discussion took place regarding the Windows 7 migration and problems that faculty are experiencing with this migration. Some of the issues identified included the restricted control imposed by Active Directory on faculty computers and the limitations of the approved software list. The Active Directory limitations prevent faculty from printing at home and maintaining the software they use for research. The limited approved software list ignores much of the specialized software faculty may use in their academic and research work.

With no further business, the meeting adjourned at 2:54 p.m.