

## **Faculty Senate Meeting**

### **February 7, 2013**

Ralph Olliges, Faculty Senate President, Presiding

**Members Present:** Glen Bauer, Mary Bevel, Juraj Bohus, Carla Colletti, Sally Howald, Don Conway-Long, Victoria McMullen, J.P. Palmer-Schuyler, Marty Smith, Xiaoyuan Suo, Roy Tamashiro, Emily Thompson, Carole Tucker, Gwyneth Williams

#### **Announcements**

The next Faculty Senate meetings will be February 21<sup>st</sup> and March 7<sup>th</sup>.

#### **Approval of Minutes**

Due to the extensive revisions, several senators wanted to review the January 17<sup>th</sup> approved minutes. A motion was made and seconded to approve the revised January 17<sup>th</sup> Faculty Senate meeting minutes as amended. With the exception of one abstention, all were in favor; motion carried.

A motion was made and seconded to approve the January 24<sup>th</sup> Faculty Senate meeting minutes as amended. With the exception of one abstention, all were in favor; motion carried.

#### **IRB Committee**

Barb Wehling, Chair of IRB, joined the meeting to present proposed changes in the University Handbook.

Barb reported that some of the information on the IRB in the Handbook is outdated. According to the Office of Human Research Protections (OHRP), the information has been revised. These changes are needed to bring our membership in alignment with national regulations from the OHRP. The changes have been reviewed and approved by Associate Provost Nancy Hellerud. Barb is requesting approval from the Senate to make the proposed changes to the Handbook.

Q. Who, specifically, is “Non Faculty, Non Scientist, Non Affiliated Member”?

A. It is the OHRP interpretation that this phrase refers to a community representative who will be in attendance for major decisions and for the quorum.

A motion was made and seconded to approve the proposed changes to the University Handbook. With the exception of one abstention, all were in favor; motion carried.

#### **Faculty Assembly**

The Senate discussed the agenda for the Faculty Assembly meeting. With a few minor changes the agenda was finalized and will be distributed with attachments to all Faculty Assembly members before the meeting on February 12<sup>th</sup>.

#### **Spring Institute**

Marty reported that at the January 24<sup>th</sup> Senate meeting it was indicated that the topic would be diversity in the classroom. The institute committee recently became aware of the Diversity Summit that will be held February 28<sup>th</sup> and have decided to change paths and do something a little different. The event will have a focused theme, educational in nature, with several categories. Information will be sent out in the next couple weeks with details.

**Vienna Governance**

Ralph and Gwyneth provided the Senate with a background report regarding faculty governance in Vienna. Ralph and Gwyneth had phone conversations with both Arthur Hirsch and Peter Sunley, separately, regarding this situation and feel the Senate needs to provide them with a response. The recommendations sent to the various constituents in Vienna follows as Exhibit 1A and 1B.

A motion was made and seconded to accept the recommendations as amended and send them to Arthur Hirsch, Peter Sunley and any other affiliated parties, all in favor; motion carried.

With no further business the meeting adjourned at 3:30 p.m.

The Faculty Senate commends the Vienna faculty who have been working to develop a faculty governance structure. The following are our thoughts and recommendations.

1) We support the creation of a faculty governance body at Vienna (and at all of the international campuses).

2) Any faculty governance structure should be created by faculty and consist only of faculty. It should not include the Director or Academic Director. However, in order to be effective, the structure must also have the endorsement of the Director. Furthermore, based on the principles of shared governance, the structure should provide procedures for regularly meeting with, consulting with, and collaborating with both the Academic Director and the Director.

3) Any governance body should recognize that it will not have functions identical to either the Faculty Senate in St. Louis or the statused faculty in the departments at the home campus. Ownership of the curriculum and oversight of faculty hiring and qualifications are ultimately the responsibility of the fulltime faculty at the home campus.

4) A governance body, in order to be effective and credible, must represent all types of faculty at the Vienna campus. It is necessary that there be “buy in” from the various types of faculty if this body is to operate as the voice of the Vienna faculty.

5) The election that solicited self-nominations from all faculty and invited all faculty to vote appears to have been run in good faith. However, it is premature to call this group a “Faculty Senate.” Before such a body can exist, there must be a structure created that has the endorsement of:

- (a) the various types of faculty in Vienna;
- (b) the Director of the Vienna campus; and
- (c) the Faculty Senate in St. Louis.

After this structure is created and has received the requisite endorsements, then elections may be held to populate the governance body.

6) The Senate believes that the six faculty elected in December constitute the basis of a working group to begin the process of drawing up a plan for a faculty governance body at Webster Vienna. However, this group must be expanded to include representatives of the fulltime faculty and any other types of faculty. All types must be represented in order for the resulting structure to have any credibility, power, or legitimacy among the faculty.

7) The following is the relevant excerpt from the University Handbook concerning faculty governance at the international campuses: (See appendix A)

## Appendix A

**The following is taken directly from the University Policy Handbook. (Note: The Faculty Executive Committee is now known as The Faculty Senate)**

In 1994-1995, the Faculty Executive Committee of the Faculty Constituent Assembly of Webster University endorsed the organization of faculty governance at European sites. Organization of faculty governance in no way supersedes existing administrative structures or procedures. However, it is clearly in the best interests of students and programs that faculty have a voice in academic matters.

FEC endorsed this without wishing to impose the same form on all sites. There are however, certain expectations and purposes which should be consistent among all.

I. Faculty at each European site should propose a faculty governance structure and submit it to the Faculty Senate for comment and approval.

II. A faculty governance organization should provide:

A. Significant faculty input into the:

- a. scheduling of classes
- b. development of programs and curricula
- c. evaluation and hiring of faculty
- d. conditions of employment
- e. procedures for faculty redress

B. A forum for the free exercise of faculty opinion

C. A conduit for faculty communication among sites and between each site and St. Louis

D. A formal mechanism for communication between site faculty and administrators

III. Members of any site governance unit should be selected by the faculty of the site, and the faculty should determine the eligibility of same.

IV. Means to perform governance tasks should be provided by the administration of each site.

The Faculty Senate also encourages the development of procedures for each site regarding the identification of faculty with whom Webster University at that site has significant and continuing relationships.