

## Faculty Senate Minutes

Thursday, May 21, 2020, Via WebEx, 2:30 PM

### I. Attendance

K. Armbruster, P. Davis, G. Gaslgow, S. Jensen, J. Lassetter, B. Lynch, D. MacCartney, J. Palmer, KK Pease, T. Reilly, L. Risik, D. Stiles.

- II. *Upon motion by K. Armbruster, seconded by D. MacCartney, the Senate unanimously approved the minutes of the May 7, 2020 Faculty Senate meeting pending revisions.*

### III. President's Report – B. Lynch

President Lynch reported that the June 4, 2020 Board of Directors meeting has been cancelled.

President Lynch reported that the three working Task Force groups have begun working in response to Covid19. Each group has a different duty but each affects the others. He explained that there is faculty representation on each group. However, N. Hellerud does not need any more faculty representation on the Academic Continuity Committee, but three sub-groups have been created, one of which is faculty training. He asked *Senator T. Reilly* if she would like to be on this sub-group as a faculty representative to which she agreed.

Pres. Lynch explained that we are in standby mode concerning getting back on campus, but we will be working remotely through June 15. The Task Force will let everyone know prior to June 15 what plans have been put in place as well as other options concerning all U.S. campuses and international campuses.

### IV. New Business

#### A. Appointments to Faculty Assembly

1. *The Senate unanimously approved a motion by KK Pease, seconded by D. MacCartney, to approve the following for a 2-year term ending May 31, 2022 in the Faculty Assembly: Gina Jensen, Daniel Mueller, Terri Reilly, and Mercedes Stephenson.*
2. *(During this Senate meeting, Pres. Lynch received emails from M. Dueker and S. Mansouri requesting admission to the Faculty Assembly).*

*The Senate unanimously approved a motion by S. Jensen, seconded by G. Glasgow, to approve the following for a 2-year term ending May 31, 2022 in the Faculty Assembly: Maggie Dueker and Soheil Mansouri.*

B. Appointments to open Faculty Senate Committee seats:

1. *The Senate unanimously approved a motion by T. Reilly, seconded by K. Armbruster, that Tate Foley be appointed to the Faculty Senate as a representative for the Leigh Gerdine College of Fine Arts for a 2-year term ending in May 2022.*
2. *The Senate unanimously approved a motion by K. Armbruster, seconded by KK Pease, that Eric Rhiney be appointed to the Faculty Senate as a representative for the Walker School of Business and Technology for a 2-year term ending May 2022.*
3. *The Senate unanimously approved a motion by KK Pease, seconded by J. Palmer, that Zhichun Zhou be appointed to the Global Citizenship Program Committee as a representative for the School of Education for a Special 2-year term ending May 2022.*
4. *The Senate unanimously approved a motion by KK Pease, seconded by K. Armbruster, that Liz Risik be appointed to the Honors Board as an At-Large representative for a 3-year term ending May 2023.*
5. *The Senate unanimously approved a motion by KK Pease, seconded by G. Glasgow, that Matthew Pickart be appointed to the International Studies Committee as a representative for the Leigh Gerdine College of Fine Arts for a 3-year term ending May 2023.*
6. *The Senate unanimously approved a motion by D. MacCartney, seconded by K. Armbruster, that Michael Long be appointed to the International Studies Committee as a representative for the School of Communications for a Special 1-year term ending May 2021.*
7. *The Senate unanimously approved a motion by T. Reilly, seconded by S. Jensen, that Hasmik Chakaryan and Ravin Kodikara be appointed to the Multicultural Studies Committee as At-Large representatives for a 3-year term ending May 2023.*
8. *The Senate unanimously approved a motion by K. Armbruster, seconded by T. Reilly, that Stephen Lattimore be appointed to the Publications Board as an At-Large representative for a 2-year term ending May 2022.*
9. *The Senate unanimously approved a motion by D. MacCartney, seconded by G. Glasgow, that Rayme Cornell be appointed to the Undergraduate Curriculum Committee as a representative for the Leigh Gerdine College of Fine Arts for a 2-year term ending May 2022.*
10. *The Senate unanimously approved a motion by KK Pease, seconded by K. Armbruster, that Bill Barrett be appointed to the Undergraduate Curriculum Committee as a representative for the School of Communications for a 2-year term ending May 2022.*
11. *The Senate unanimously approved a motion by D. MacCartney, seconded by G. Glasgow, that Soheil Mansouri be appointed to the Undergraduate Curriculum Committee as a representative for the Walker School of Business and Technology for a Special 1-year term ending May 2021.*

**12. The Senate unanimously approved a motion by KK Pease, seconded by L. Risik, that Quinn Shao be appointed to the Undergraduate Curriculum Committee as a representative for the Walker School of Business and Technology for a 2-year term ending May 2022.**

C. Protection for faculty concerning promotions – K. Armbruster

Senator Armbruster feels that there are many faculty doing at least two jobs. For example, besides teaching, they are caring for children or providing healthcare to loved ones, etc.

She would like to know what faculty can do in terms of Webster University's expectations concerning promotions and filling those expectations for the Committee to Review Faculty in these extraordinary circumstances. Many schools and daycares may not be open by the time school starts in the fall again.

She suggests those people could ask that the 'clock' be stopped concerning their tenure, or maybe departments could do an informational survey to see how Webster University could help them specifically. Maybe some could take FMLA leave.

The Senate commenced with a short discussion concerning ideas. Senator MacCartney is on the Academic Continuity Committee for the Task Force and offered for everyone to send her their ideas and she would present them to the committee for consideration.

## **V. Old Business**

A. Fall Institute, October 2, 2020 – C. Guehring

Carol Guehring reported that she contacted Catering by the Christy to see if they would agree to a no-deposit reservation since we do not know if we will be able to be on campus on October 2, 2020. They did agree to that. However, C. Guehring reported that she also contacted the University Center to see if the gymnasium would be available to have the dinner, but it is unavailable on October 2, 2020.

The Senate agreed that having Sodexo cater the usual fare and bar for the occasion in EAB Commons would suffice for the Fall Institute.

B. Contingent Faculty issues – T. Reilly

1. Bonuses – T. Reilly expressed her concerns that many of her contingent colleagues only teach in GCP or First Year Experience so they do not belong to any particular department. She contacted the directors of each program and they both told her that they had never been involved in any negotiations concerning contingent faculty with the administration. T. Reilly was told by N. Hellerud that

she will put together some guidelines so ALL contingent faculty are included in any future bonuses and raises.

KK Pease reported that after the last Salary and Fringe Benefits meeting with the administration, N. Hellerud told her that they will be working on policies/language concerning this issue and will communicate it widely when completed.

2.T. Reilly would like to know what the relationship of the Senate is to the contingent faculty. She pointed out that she would like to discuss this further during the next academic year.

President Lynch explains that by policy, the Senate and Assembly do not represent contingent faculty. How will we advocate for them without controlling them?

3.T. Reilly calls for the Senate to invite administrative units to come to Senate and Assembly meetings to give reports including University financial information and enrollment numbers, as well as re-establishing a relationship with the Board of Trustees.

President Lynch reported that he has spoken with President Schuster and N. Hellerud inviting them to the July 23, 2020 Senate meeting. N. Hellerud has agreed to attend and will discuss HLC report at that time. President Schuster may send other administrators in his place to report.

KK Pease ties administrative reporting to the Academic Program Review Committee making the point that it is crucial to have good faculty representation on the committee and that these faculty members actually attend meetings and participate. We do not want APRC to be administration driven.

President Lynch explained that he has re-appointed people to the APRC who have shown interest on staying on it. They do meet a lot and work a lot, but they get a lot done for the university.

A senator asks if members of the APRC can be removed and wishes to make sure that the Senate communicates with members who are not actively participating and attending.

At the request of President Lynch, C. Guehring will send out the current APRC list as well as the current Handbook language concerning the committee.

4. President Lynch thanks Senator Pease for her work as Senate Vice President this year and wishes her well as her term on the Senate has come to an end.

*The Senate unanimously approved a motion by J. Lassetter, seconded by D. MacCartney, to adjourn this meeting at 3:50 PM.*