

Faculty Senate Meeting Minutes
Thursday, December 13, 2018, 1:30-3:30 PM
Alumni House

I. Attendance

K. Corley, G. Glasgow, T. Green, J. Haldeman, S. Jensen, D. MacCartney, Kelly-Kate Pease, G. Renz, C. Sagovac, H. Singaravelu, L. Teeter.

II. Old Business

1. Upon motion by G. Renz, seconded by K.K. Pease, the Senate approved with an affirmative vote by ten (10) Senators, the minutes of the November 29, 2018 Faculty Senate meeting.
2. The Senate unanimously approved a motion by K.K. Pease, seconded by G. Glasgow, that **Doug Kelly** will replace J.P. Wang for one semester on the GCP Committee through May 2019.
3. K.K. Pease discussed the revised draft of the Academic Program Closure language. (Attachment A). The Senate agreed that after a few more changes G. Renz and K.K. Pease will seek Provost Schuster's feedback before presenting it to the Faculty Assembly at the February meeting.
4. C. Guehring explained that all rooming lists and the food and beverage menus for the 2019 Fall Institute must be sent to Pere Marquette by August 13, 2019. She pointed out that school has not begun as of August 13, 2019 and wanted the Senate to tell her how to handle the rooming sign-ups given that school will not have begun and people may not respond to emails over the summer. K. K. Pease suggests that the rooming lists are made available for sign-ups at the 2019 Spring Faculty Institute on Friday, March 22, 2019.

New Business

5. Vice Provost Nancy Hellerud informed the Senate of revisions made to the Undergraduate Catalog by Academic Affairs and the Undergraduate Curriculum Committee. She said the changes are mostly editing and minor additions to existing policies already in the Undergraduate Catalog. There were no policy changes. The Senate agreed that these changes and edits did not require Senate or Faculty Assembly approval, but it concurred in the changes highlighted by Vice Provost Hellerud. Vice Provost Hellerud also said that changes to the requirements of fulfilling a certificate program will need to be made in the future. The Senate told her that the Faculty Assembly would need to approve those changes, as required by the University Handbook in Section VI. A. III: "The Faculty Assembly shall have the final authority to . . . C. approve major changes in the undergraduate university-wide degree requirements."
2. K. K. Pease said that some students had asked her whether or not there was a scheduled 'reading day.' Several Senators said they thought faculty members who teach a class on the Friday before final examinations have the option of cancelling the class. There is nothing in the University Handbook about a "reading day."

3. Chris Sagovac gave an update on the Academic Program Review Committee's first meeting on Thursday, December 13, 2018. He said no criteria or parameters for the review were formalized. G. Renz told him that he thought any criteria set by the committee should be presented to the Faculty Assembly before the program reviews begin. G. Renz said he thought that faculty members teaching in the academic programs to be reviewed are involved in the review.

Meeting Adjourned: 3:20 p.m.

Draft Handbook Language: (remove termination and used discontinued instead).

Academic Program Closure

If an academic program is discontinued, the following policies will take effect:

1. Once an academic program has been discontinued, neither it, nor a similar academic program, may be reinstated for at least five years. If the program is reinstated, statused and tenured (keep both statused and tenured or just use statused) faculty from that program have a right to be reinstated provided they remain qualified for that program.
2. Faculty will be notified at least one academic year before a program is formally discontinued. If the appointments of status-track faculty in their probationary period are to be discontinued, these faculty will be given at least one academic year notice.
3. Statused and tenured faculty appointments may be discontinued; however, this should occur only after reasonable efforts have been made to find suitable alternative positions within the University. These alternatives may involve transfers to other programs, departments, and campuses. Re-training opportunities will be provided by the University as appropriate.
4. The appointments of faculty with tenure or status may not be discontinued until the appointments of faculty without tenure or status are considered first.
5. Statused or tenured faculty whose appointments are involuntarily discontinued are entitled to one month of severance per year of service. Insurance?