

# **Faculty Senate Minutes**

Thursday, January 18, 2018 at the Alumni House, 1:30 PM

## **I. Attendance**

K. Corley, A. Geraghty-Rathert, G. Glasgow, T. Green, D. Psihountas, T. Reilly, G. Renz, E. Rhiney, E. Risik, C. Sagovac, H. Singaravelu, J. Stulce, L. Teeter, P. Witkowski.

## **II. Approval of Minutes**

Upon motion by T. Reilly, seconded by E. Rhiney, the Senate unanimously approved the minutes of the December 14, 2017 Senate meeting.

## **III. Old Business**

1. Lasanthi Gamage resigned from Global Citizenship Program Committee seat. The Senate had no recommendation for a replacement and decided that G. Renz will send an email to the Faculty Assembly asking for self-nominations for the open at-large Global Citizenship Program seat.
2. Without voting on the matter, the Senate agreed that Part 1, Section VIII of the University Handbook be revised to require that 1) all Senate committees must annually elect a chair for a one-year term and 2) committee chairs must a member of the committee, and 3) committees may decide to elect co-chairs at the committee's discretion. G. Renz will present these changes to the Senate at a future Senate meeting for formal approval.
3. The Senate unanimously approved a motion by G. Renz, seconded by E. Rhiney, to revise the Graduate Council section of the University Handbook to require that the chair and any co-chair must be a faculty member with status or a status-track faculty member. This change to the Graduate Council section in the University Handbook will be made after G. Renz revises Part 1, Section VIII that covers all committee chairs (see # 2 above). G. Renz will present these changes to the Senate at a future Senate meeting for formal approval.
4. Without voting on the matter, the Senate agreed that G. Renz will revise the University Handbook section on the International Studies Committee and the Women, Gender and Sexuality Studies Committee to reflect the changes made to Part 1, Section VIII of the University Handbook (see #2 above). G. Renz will present these changes to the Senate at a future Senate meeting for formal approval.

## **IV. New Business**

5. The Senate discussed possible topics and structure for the 2018 Spring Faculty Institute which will be held Friday, March 23, 2018 in the East Academic Building. G. Renz asked the senators to email him with any ideas they may have for the Spring Institute. G. Renz said one possible topic could be the changing demand for higher education as described in a book by Nathan Grawe, a professor at Carleton College. He suggested that maybe the Senate could invite Professor Grawe to speak at the Spring Institute. Another suggestion was to invite somebody from the AAUP to speak on shared governance and the faculty's role in institutional change.

6. G. Renz reviewed the calendar concerning self-nominations and elections for Spring 2018, asking the Senate if they had any problems with the timeline. There were no objections. (see Appendix 2)
7. G. Renz has asked the Administrators to speak at the February 13, 2018 Faculty Assembly meeting to update the faculty on 1) Spring enrollments, 2) year-to-date enrollments, and 3) Webster's financial state at this time and the projected year-end financial situation.
8. G. Renz discussed his concerns that the Steering Committee created by the Administration preempts the Finance Advisory Committee and the Marketing Advisory Committee charges. The two Senate advisory committees' purposes overlap with the Steering Committee's purpose.
9. Closed Session.

**Meeting Adjourned: 3:35 p.m.**

## APPENDIX A

### Senate Committee chairs: Duration of term and membership on committee

November 15, 2017

Committee	Duration of Chair Term	Does chair needs to be a committee member?
Academic Honors	No provision for chair	No provision for chair
Accessibility Committee	1 year	Yes
Committee to Review Faculty	1 year	Yes
Global Citizenship Program	1 year	Yes
Graduate Council	Does not give duration	Yes
<b>International Studies</b>	<b>3 years</b>	<b>No, but can be a member</b>
Multicultural Studies	1 year	Yes
Publications Board	1 year	Yes
Salary and Fringe Benefits	No provision for chair	No provision for chair
Speakers Committee	No provision for chair	No provision for chair
Undergraduate Curriculum	1 year	Yes
<b>Women, Gender, and Sexuality Studies</b>	<b>3 years</b>	<b>Yes</b>
Finance Advisory Committee	1 year, if not the President	Yes
Marketing Advisory Committee	1 year, if not the President	Yes

### General Provision for Committee Chairs in University Handbook (p. 34 in 2017 version)

#### VIII. Faculty Senate Committee Composition, Duties, and Responsibilities

##### A. Chair

##### 1. Election

Each senate committee should elect a chair for each academic year at or before the first meeting of the new academic year. Committee votes may be formal or informal, as long as they are consistent with committee process. The committee will notify the Faculty Senate of the name of the chair for the upcoming academic year.

**APPENDIX B**

**2018 Schedule for Faculty Elections and Appointments  
(To serve during the 2018-2018 academic year)**

**At-Large Senate Seats**

<b>Monday, January 29, 2018</b>	Call for self-nominations for At-Large Senate seats (10:00 AM)
<b>Friday, February 2, 2018</b>	Deadline for preliminary self-nominations for At-Large Senate seats at 11:59 PM
<b>Monday, February 5, 2018</b>	Preliminary list of self-nominations distributed for At-Large Senate seats <b>and</b> final call for self-nominations (10:00 AM)
<b>Friday, February 9, 2018</b>	Deadline for adding name or removing name from preliminary list for At-Large Senate seats at 11:59 PM
<b>Monday, February 12, 2018</b>	Election will open at 10:00 AM for At-large Senate seats
<b>Friday, February 16, 2018</b>	Election will close at 11:59 PM for At-Large Senate seats
<b>Monday, February 19, 2018</b>	Announcement of successful candidates for At-Large Senate seats (10:00 AM)

**School/College Senate Seats**

<b>Monday, February 19, 2018</b>	Call for self-nominations for School/College Senate seats (10:00 AM)
<b>Friday, February 23, 2018</b>	Deadline for preliminary self-nominations for School/College Senate seats at 11:59 PM
<b>Monday, February 26, 2018</b>	Preliminary list of self-nominations distributed for School/College Senate seats <b>and</b> final call for self-nominations (10:00 AM)
<b>Friday, March 2, 2018</b>	Deadline for adding name or removing name from preliminary list for School/College Senate seats at 11:59 PM
<b>Monday, March 5, 2018</b>	Election will open at 10:00 AM for School/College Senate seats
<b>Friday, March 9, 2018</b>	Election will close at 11:59 PM for School/College Senate seats
<b>Spring Break March 12 to March 16, 2018</b>	
<b>Monday, March 19, 2018</b>	Announcement of successful candidates for School/College Senate seats

**Elected Committee Seats**

<b>Monday, March 19, 2018</b>	Call for self-nominations for elected committee seats (10:00 AM)
<b>Friday, March 23, 2018</b>	Deadline for preliminary self-nominations for elected committee seats at 11:59 PM

<b>Monday, March 26, 2018</b>	Preliminary list of self-nominations distributed for elected committee seats <b>and</b> final call for self-nominations (10:00 AM)
<b>Friday, March 30, 2018</b>	Deadline for adding name or removing name from preliminary list for elected committee seats at 11:59 PM
<b>Monday, April 2, 2018</b>	Election will open at 10:00 AM for elected committee seats
<b>Friday, April 6, 2018</b>	Election will close at 11:59 PM for elected committee seats
<b>Monday, April 9, 2018</b>	Announcement of successful candidates for elected committee seats (10:00 AM)

**Appointed Committee Seats**

<b>Monday, April 9, 2018</b>	Call for self-nominations for appointed committee seats (10:00 AM)
<b>Friday, April 13, 2018</b>	Deadline for preliminary self-nominations for appointed committee seats at 11:59 PM
<b>Monday, April 16, 2018</b>	Preliminary list of self-nominations distributed for appointed committee seats <b>and</b> final call for self-nominations (10:00 AM)
<b>Friday, April 20, 2018</b>	Deadline for adding name or removing name from preliminary list for appointed committee seats at 11:59 PM