

Faculty Senate Minutes

Thursday, March 2, 2017 at the Alumni House, 1:30 PM

I. Attendance:

J. Aleshunas, R. Assner-Alvey, L. Baden, K. Corley, A. Geraghty-Rathert, G. Glasgow, T. Green, J. Palmer, T. Reilly, G. Renz, S. Schroeder, and H. Singaravelu.

II. Approval of Minutes:

Minutes of the December 12, 2016 Faculty Special meeting were unanimously approved upon motion by G. Glasgow, seconded by J. Aleshunas.

Minutes of the February 7, 2017 Faculty Assembly meeting were unanimously approved upon motion by S. Schroeder, seconded by A. Geraghty-Rathert.

Minutes of the February 16, 2017 Faculty Senate meeting were unanimously approved upon motion by R. Assner-Alvey, seconded by S. Schroeder.

III. Old Business:

1. 2017 Fall Faculty Institute:

The Senate discussed the costs and amenities of several conference locations that were researched by C. Guehring. Upon motion by J. Palmer, seconded by K. Corley, the Senate unanimously agreed that the 2017 Fall Faculty Institute would be a one-day event held at River City Event Center on Friday, October 13, 2017 with the Institute beginning at 2:00 p.m. There will be no Saturday sessions and no hotel rooms will be reserved.

2. 2018 Fall Faculty Institute:

Pere Marquette is currently available for October 26 & 27, 2018 as well as November 9 & 10, 2018. *(After the meeting, C. Guehring found that Pere Marquette requires a non-refundable deposit of \$250 to reserve dates and space. The deposit is transferrable to another date if we change dates.)*

The Senate discussed the location of the 2018 Fall Faculty Institute and the utility of a two-day institute. The budget for the Faculty Senate for AY 2017-2018 is unknown at this time. Several issues and questions were discussed:

- What is the value of a two day Institute?
- Is it beneficial to have a two day event?
- Have we outgrown the facilities?
- How do we get people to stay the whole time?
- Is it cost effective?
- How disruptive is a two-day event to people's schedules?
- Do you have any other suggestions for venues?

The Senate asked G. Renz to survey the Faculty Assembly to find out the members' preferences regarding Fall Faculty Institutes.

3. The Senate unanimously approved a motion by T. Reilly, seconded by R. Assner-Alvey, that J. Palmer replace R. Assner-Alvey on the GCP Review Committee.
4. J. Palmer told the Senate she resigned her at-large position on the GCP Committee effective immediately. G. Renz will ask Joe Roberts if he would like to be on the GCP Committee, as the GCP Review Committee opening has been filled. (*After the meeting, G. Renz spoke with J. Roberts and he does not want the seat.*)
5. The Senate unanimously approved a motion by S. Schroeder, seconded by R. Assner-Alvey, that H. Singaravelu replace Martina Steed on the Committee to Review Faculty effective the end of this 2016-17 academic year. The term for this position expires in May 2018.
6. G. Renz discussed the proposed formation of a joint Faculty-IT subcommittee of the CIO Council. The subcommittee will enable the faculty to provide their opinions and expertise on software and hardware issues. The Faculty Senate agreed informally that G. Renz should continue forming this subcommittee.
7. C. Guehring reported that she looked into reserving the University Center facilities for the 2018 Faculty Spring Institute on Friday, April 13, 2018, with a backup date of Friday, April 20, 2018, as approved by the Senate on February 16, 2017. She will find out shortly if the dates are available.
8. The Senate unanimously approved a motion by G. Renz, seconded by S. Schroeder, to move the schedule May 18, 2017 Faculty Senate meeting to Thursday, May 11, 2017. T. Reilly proposed having lunch during the meeting on May 11, 2017. No decision was made on her lunch proposal.
9. Updates on Task Force and Committees:

GCP - G. Renz, T. Reilly, and R. Assner-Alvey met to discuss the GCP review. They decided to ask the GCP Committee what data it had collected on the GCP program. They also decided that they should survey departments, deans, and relevant academic units involved with the GCP program. They are meeting with the chairs of the GCP Committee and its Director B. Umbaugh on Monday, March 6, 2017 to discuss the review.

120 Hour Task Force – S. Schroeder reported that little has happened since the Faculty Assembly meeting on the 120 credit hour proposal. She will follow up with Dan Hellinger and the administration regarding information they requested.

Finance Advisory Committee – The Senate unanimously approved motion by S. Schroeder, seconded by T. Green, the following revised charter for the proposed Finance Advisory Committee which was proposed by Provost Schuster.

1. Purposes of the “Finance Advisory Committee”
 - a. Communicate to the Administration the faculty’s interests, concerns, opinions, and recommendations regarding **important** financial matters, including, **but not limited to, budgets.**

- b. Provide advice and recommendations to the Administration regarding important financial matters, including, but not limited to, budgets.
 - c. Communicate to the faculty the Administration's plans, interests, concerns, opinions, and recommendations regarding important financial matters, including, but not limited to, budgets.
2. Evaluation Criteria for the "Finance Advisory Committee"
- a. Was the faculty given sufficient notice of important financial decisions to provide meaningful input?
 - b. Did the faculty receive relevant information regarding prospective important financial decisions in a timely manner?
 - c. Were the faculty's ideas considered seriously by the Administration before it made important financial decisions?
3. Faculty Membership on the "Finance Advisory Committee"
- a. For the remainder of the current academic year, the faculty members on the committee will be the Salary and Fringe Benefits Committee (Jeff Carter, Debbie Psihountas, Allan MacNeill, and Doug O'Bannon) and the Senate President, Gary Renz."

Marketing Advisory Committee – G. Renz reported that Provost Schuster approved the charter the Senate had previously approved for the Marketing Advisory Committee without making any changes. The first meeting is scheduled for March 24, 2017.

Bias Incident Reporting Committee – G. Renz reported that Provost Schuster has decided on the other members of the Bias Incident Reporting Committee. G. Renz does not know when the committee will meet.

10. The Senate discussed whether or not faculty replacing members of committees should serve out the duration of the original member's term or if they should only serve until the next election, even if the term does not expire that year. The University Policy Handbook is silent on this issue with respect to Senate committees. (The University Policy Handbook states that Senate replacements only serve until the next election, however.) The Senate asked G. Renz to draft new language for the University Policy Handbook saying that replacements members will complete the term of the original committee member. The Senate will formally vote on this clarification after reading the draft section.
11. After discussion, the Senate agreed to keep the current practice of allowing all Faculty Assembly members to vote on all committee members, including faculty members designated to be from school and colleges.
12. The Senate unanimously approved a motion by A. Geraghty-Rathert, seconded by T. Reilly, that the University Policy Handbook section relating to Undergraduate Curriculum Committee "membership" be revised as follows (changes highlighted):

- II. Membership
 - A. Voting Members

1. Thirteen members of the Faculty Assembly, two from each of the schools / colleges and three at-large shall be elected for two year terms arranged so that six terms end one year and seven terms end the next year.

IV. Other Business

13. L. Baden reported that the administration will not allow Webster administrators and staff to speak with Journal reporters. L. Baden states there will be a meeting on March 3, 2017, between the Publication Board and R. Rockwell to discuss the policy. The Senate asked to be updated on the meeting.
14. The Senate discussed the voluntary retirement package.
15. The Senate decided to ask President Stroble and Provost Schuster to participate in a question and answer meeting with the Faculty Assembly this spring, either at a special meeting to be scheduled or at the April 25, 2017, Faculty Assembly meeting. There was a general consensus that if the administration agrees to participate, President Stroble and Provost Schuster will be given only a couple of questions in advance to ensure time for adequate discussion with the faculty. G. Renz will contact President Stroble and Provost Schuster about attending such a meeting.

MEETING ADJOURNED AT 3:30 P.M.